



BCBRA RACE PACKAGE FAQ'S (2023 Season)

*Thank you for hosting a BCBRA race. We are grateful for all our race producers.
Here is some information we think you will find helpful.*

1. WHAT SHOULD I KNOW BEFORE I HAVE A RACE? (BCBRA as primary approval)

In regards to hosting a BCBRA barrel race, all information is outlined in the **BCBRA rulebook**. If clarification is needed in a ruling please contact your local area director.

2. WHAT SHOULD I KNOW IN REGARDS TO PREPARING FOR A RACE?

START TIMES : Time Onlies need to be advertised along with the start time of the Actual Race.

VOLUNTEERS: Needed are volunteers for pattern marking, taking entries, gate operators, ground equipment, announcer and time recording.

RAKE: Ground raking is a must, and will be no more than every 5 riders;

JUDGE: If a separate judge is not available, the official office management (ie: timekeeper) takes on this position. This individual is to be aware and provide their undivided attention to each and individual competition run.

3. CO-APPROVALS (BCBRA is secondary)? It is the responsibility of the Arena Manager to collect co-approval fees from all valid BCBRA members attending said race. This includes fees paid for those BCBRA members who are double dipping.

4. DO I HAVE TO BE A MEMBER OF THE BCBRA TO HOST A RACE & WHY? (applies to primary and secondary approval)

Yes, due to insurance purposes. This applies to any and all BCBRA races whether being primary or secondary.

5. WHO DO I SEND ALL MY PAPERWORK (this includes recap and timesheets) & MONIES TO AFTER THE RACE?

Treasurer of the BCBRA (by email: bcbra.racereports@gmail.com) If by mail: 2477 Firwood Hill Rd Williams Lake BC V2G4W7

6. WHEN AM I SUPPOSED TO SEND IN ALL OF THIS PAPERWORK? Within 48 hours after race date. Penalties will apply if not received within 14 days.

7. PAPERWORK IS INCOMPLETE OR INCORRECT, WHAT WILL HAPPEN? Penalties may apply.

8. RACE RESULTS FORMAT TO BE SENT: Excel or comparable format when using a computer. Hard copies will still be accepted. (To help expedite hard copies, jpeg/pdf are acceptable) Please make sure they are clear and free of shadows. No pencils, as they come through very faint. **PLEASE NOTE** THOSE USING THE CHARLIE HORSE SOFTWARE: PLEASE SUBMIT THE "EXPORT SHOW FILE" UNDER THE ADMINISTRATIVE TAB. The file will have a csv extension after file name.**

9. NON-MEMBERS CAN COMPETE AT RACES. (applies when BCBRA is primary) Non Members must pay a "Day Insurance Fee". This is paid only for the day and not per race (ie. Double header races is charged only once.) This includes if the person is entering just for a "time only". Any rider on the grounds are required to pay a non member fee according to our insurance policy. This can be waived if the rider can produce personal proof of other liability coverage. The other exception is if the venue has its own personal coverage.

10. MEMBERSHIP LISTS ARE UPDATED ONLY ON A WEEKLY BASIS. PLEASE CHECK THE DATE OF LISTING AND THE ELIGIBLE CATEGORY OF THE ENTRY.

A membership list will be sent out to the race producer prior to race date.

11. CAN MEMBERSHIPS BE PURCHASED AT RACES? No. Memberships must be in place prior to competing at a BCBRA race.

12. ARE THERE ANY PERSON(S) INELIGIBLE TO COMPETE AT BCBRA SANCTIONED RACES? (Check the BCBRA website for the list)

13. CANCELLING OF A RACE: Bad Weather or extraordinary circumstance. Also, notification to the Race Approval Secretary to insure our calendar is correct.

14. PAYOUTS OF RACES: Cash is done immediately after the race. Etransfer will be done according to banking restrictions. BCBRA is not responsible for miscalculation of payouts. If in doubt, check the "cheat sheet" or if you can operate excel, you can request a copy of the calculator from the Treasurer.

15. WHAT SHOULD BE CHARGED FOR ARENA FEES/TIMER FEES/ENTRY FEES? Junior and Senior Entry fee should be nominal. Open entry fee is usually \$20, but is at Race Producers discretion. BCBRA timer is \$2 per run.

16. WHICH SEASON DO RACES THAT ARE BETWEEN THE FINALS CUT-OFF AND THE FINALS COUNT FOR? New Season with paid new season membership.

17. WHOM DO I CALL IF I HAVE ANY FURTHER QUESTIONS IN REGARDS TO PUTTING ON A RACE? Your local area director. This information can be found on our website @ www.bcbra.com